



VIRTUAL OFFICES

The Belgian Business Chamber offers a virtual office services. It's a great possibility for all companies at the beginning of their activity in Poland as well as for companies in the periods of rapid development. Rent of a virtual office helps to save time and money. You will not even have to stay in Poland to do business there.

The virtual office gives you a possibility to register your company in Poland, to receive correspondence (and to deliver it to the address defined by you), to be informed about all correspondence and to benefit from some other services (f.ex. phone/fax number, rent a conference room) etc.

To respond to the specific needs of your company, we've prepared 3 packages:

Minimum package - 200 PLN + 23% VAT/per month;

190 PLN + 23% VAT/per month if you pay for 6 months in advance

180 PLN + 23% VAT/per month if you pay for 12 months in advance

1. Business address
2. Correspondence address
3. Receipt of incoming correspondence (Only own receipt)

Standard package - 270 PLN + 23% VAT/per month

255 PLN + 23% VAT/per month if you pay for 6 months in advance

243 PLN + 23% VAT/per month if you pay for 12 months in advance

1. Business address
2. Receipt of incoming correspondence
 - Correspondence delivery:
 - Own receipt
 - Poczta Polska – 5 PLN + postal fee
 - Electronic mail – 1 PLN / one page + scanning: 0,80 PLN/ one page
3. Information on incoming correspondence via e-mail

E-secretariat package - 370 PLN + 23% VAT/per month

351 PLN + 23% VAT/per month if you pay for 6 months in advance

333 PLN + 23% VAT/per month if you pay for 12 months in advance

1. Business address



2. Receipt of incoming correspondence
 - Correspondence delivery:
 - Own receipt
 - Poczta Polska – 5 PLN + postal fee
 - Electronic mail - 1 PLN / one page + scanning: 0,80 PLN/ one page
3. Information on incoming correspondence via e-mail
4. Shared phone number
5. Shared fax number

Other services :

Conference room rental: 80 PLN/per hour

Scanning: 0,80 PLN / one page

Printing A4 black-white: 0,80 PLN/ one page

Reductions:

Finding a new client for us - **10% for the next 3 months**

For our members **-15%**

If you are interested, please fulfill the form attached below.

For more details please contact:

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