



Warsaw, 07 June 2016

Dear Members,

We have the honour and pleasure to inform you that the Ordinary General Assembly will take place on **22nd June 2016**. The meeting will be held in the Embassy of Belgium, Her Excellency, Mrs Colette Taquet, at **ul. Senatorska 34 in Warsaw**.

The Ordinary General Assembly of the Belgian Business Chamber will start at **6.00 pm**.

The agenda of the General Assembly:

1. Opening of the General Assembly,
2. Appointing of the Chairman,
3. Appointing of the vote-counting commission,
4. Hearing and approving of the Management Boards' report on the BBC's activities for 2015,
5. Hearing and approving of the Audit Committee's report on the results of the audits carried out on the financial report and the Management Board's report on the BBC's activities for 2015,
6. Approving the financial report for 2015,
7. Granting the vote of approval to the Members of the Management Board for the discharge of their duties for 2015,
8. Granting the vote of approval to the Members of the Audit Committee for the discharge of their duties for 2015,
9. Election of the new Members of the Management Board,
10. Election of the new Audit Committee,
11. Presentation of the BBC's Activity Plan from 2015,
12. Miscellaneous matters,
13. Closing of the General Assembly.

Please note that company representatives who are unable to attend the General Assembly are invited to fill in the attached Power of Attorney for their proxy to duly represent them during the meeting. This Power of Attorney will be collected during registration before the opening of the meeting.



We invite all Members who would like to actively contribute to the further development of the Belgian Business Chamber to submit their application for a position on the Board of Directors by sending their CV and a short cover letter (in English) by **12th June 2016**. Please note that the disclaimer written below should also be included on the CV.

I herewith agree to the personal data included in my CV being used for any purposes necessary to realise the recruitment process for a position on the Board of Directors in accordance with the Act on the Protection of Personal Data, dated August 29th, 1997 (Dz. U. 2002, No 101, item. 926 with further amendments).

After the General Assembly, Mrs Ambassador and the Board of the Belgian Business Chamber invite you to the **Belgium United event**, which will start at **8.00 p.m.**

To register for the General Assembly and/or the Belgium United event, please fill in the electronic registration form [here](#) by **14th June** at the latest. Please note that you may invite one of your business partners for the Belgium United event and this person also needs to be also registered. Registrations will be checked at the entrance.

We look forward to seeing you there.

Sincerely yours,

A handwritten signature in blue ink that reads "Lambrecht. B".

Bruno Lambrecht

President of the Board

A handwritten signature in blue ink that reads "Vincent".

Małgorzata Vincent

General Manager