

## **Belgian Business Chamber Award 2017**

### **Regulations**

The Belgian Business Chamber Award 2017 acknowledges and honors the efforts of all BBC Member Companies (Amber, Silver, Gold and Platinum) that are fulfilling the BBC's Mission & Vision, namely, facilitating business relations and creating value between Belgium and Poland.

#### **§ 1**

#### **General**

1. The Belgian Business Chamber Award 2017 competition is organized by the Belgian Business Chamber (Belgijska Izba Gospodarcza), which is based in Warsaw at ul. 17 Stycznia 48, Warsaw.
2. The competition is dedicated to all BBC Member Companies (Amber, Silver, Gold and Platinum).
3. The prize consists of 3 unique Belgian Business Chamber Award 2017 statuettes and will be awarded as follows:
  - a) 1 statuette for an Amber BBC Member Company;
  - b) 1 statuette for a Silver BBC Member Company;
  - c) 1 statuette for a Gold/Platinum Member Company.
4. Information about the winning companies will be posted on the BBC website [www.belgium.pl](http://www.belgium.pl).
5. The Award is due to be presented to winning company's representatives during the CEO Forum on Wednesday 22 November 2017, which will take place at the Embassy of the Kingdom of Belgium as part of the Belgian Days 2017 organized by the Belgian Business Chamber (Belgijską Izbę Gospodarczą) in Warsaw.
6. Participation in the Belgian Business Chamber Award 2017 competition is free of charge.
7. A prerequisite for participation in the Belgian Business Chamber Award 2017 competition is completion of the Registration Form which is available online [under this link](#).

## § 2

### About the Belgian Business Chamber Award 2017 competition

1. The competition consists of two stages:
  - a) Application of candidates (completion of the online Registration Form) by 10 November 2017. The organizer can extend the application deadline for any reason.
  - b) Evaluation of the applicants and selection of the winners by the Competition Jury on the basis of the correctly completed registration forms by 15 November 2017.
2. A company's participation in the Belgian Business Chamber Award 2017 competition is achieved by correctly filling in the online Registration Form (found [under this link](#)) by 10 November 2017. The organizer can extend the application deadline for any reason.
3. The information contained in the application must be correct and correspond with the facts. In the event of false information being included in the Registration Form, the organizer (being the Belgian Business Chamber) reserves the right to remove the company from the Belgian Business Chamber Award 2017 competition process, which the company will be informed about in writing by traditional mail or e-mail.
4. All companies applying for the Belgian Business Chamber Award 2017 will be informed via e-mail that they have been successfully registered for the Belgian Business Chamber Award 2017 competition within 3 working days after receipt of the correctly completed Registration Form by the BBC.
5. The Belgian Business Chamber Award 2017 Competition Jury consists of Members of the Board of the Belgian Business Chamber, the General Manager of the Belgian Business Chamber and at least one representative of business media. (Representatives of Member companies, who are on the Board of Directors of the BBC, are not allowed to cast a vote on companies from their own companies Membership category).
6. Evaluation of applicants:

Selection of the 3 Winners (One from each group - Amber, Silver and Gold/Platinum) will be based on the answer to the question given by the company in the registration form which reads as follows: **'How did your company's business develop in 2017? Describe in few sentences what actions/products/services/technologies etc. have contributed to your success and how'**.
7. The companies chosen as the Belgian Business Chamber Award 2017 Winners will receive an e-mail from the BBC congratulating them on being selected as the Winners.

8. After receiving an e-mail from the BBC congratulating on being selected as the Winner, the company should provide within 2 days via e-mail the name and surname of the company's representative, who will receive the Award during the CEO Forum on the 22<sup>nd</sup> of November 2017 at the Embassy of the Kingdom of Belgium in Warsaw.
9. The Competition results will be officially presented during the CEO Forum on the 22<sup>nd</sup> of November 2017 at the Embassy of the Kingdom of Belgium in Warsaw. During the ceremony, the winning companies will receive the Belgian Business Chamber Award 2017 statuettes, which will be presented by the Ambassador of the Kingdom of Belgium to Poland, the Chairman of the Board of the Belgian Business Chamber and by the event's Guest of Honor.

### **§ 3**

The Belgian Business Chamber Award 2017 competition may be cancelled by the Organizer (being the Belgian Business Chamber) at any time for any reason.

### **§ 4**

A prerequisite for participation in the Belgian Business Chamber Award 2017 competition is acceptance of these Regulations.

### **§ 5**

Should the application contain any personal data (within the meaning of the Act on Personal Data Protection of 29 August 1997 (Dz. U. of 2002 No. 101, item. 926), a given natural person agrees to the processing of his/her personal data for the purpose of the Belgian Business Chamber Award 2017 contest and for archival and statistical purposes and declares he/she has been informed that the sharing of the data is voluntary, but necessary for the proceeding of the contest. The only entity administering the collection of personal data is the Belgian Business Chamber. The entrusted data will be treated as confidential and will not be disclosed to third parties. According to the Act on Personal Data Protection of 29 August 1997 (Dz. U. of 2002 No. 101, item. 926), given natural person has the right to have access to his/her data, its rectification, modification and use of other rights resulting from the above act.